

**TOWN OF HAMBURG, MARATHON COUNTY, WISCONSIN "DRIVEWAYS"**

The Town Board of Hamburg, Marathon County, Wisconsin do ordain as follows:

**ORDINANCE 2010-1 "DRIVEWAYS"**

- 1) **PERMIT REQUIRED.** Any person installing or replacing a driveway to access any parcel of land adjoining a town road shall obtain an installation permit from the Town Road Supervisor. A permit will be issued only upon the condition that the minimum specifications set forth herein for the installation of a driveway will be complied with and grades will be acceptable for satisfactory drainage and proper safety conditions. A permit fee in the sum of \$0 shall be required to be paid to the Town upon application for the driveway installation permit.
- 2) **APPLICATION.** Application for a permit to construct or replace a driveway shall be made in writing to the Road Supervisor and shall describe the property and the road or street where said driveway will be replaced or constructed.
- 3) **MINIMUM DRIVEWAY SPECIFICATIONS.** The following minimum specifications shall apply to all driveways to be constructed or driveway renovations or reconstruction following the effective date of this ordinance:
  - (a) The diameter of culverts shall be as prescribed by the Road Supervisor.
  - (b) No driveway entrance leading from a town road onto private property shall be located within 150 feet of any street or road intersection, measured from the outer edge of town right-of-way. In addition, all driveway entrances onto town roads must be spaced so as to be no closer than 150 feet from any other such driveway entrance and 25 feet from any lot line.
  - (c) The owner/applicant shall be responsible for all costs of installation and material, together with maintenance and upkeep of the culvert so as to provide and maintain satisfactory drainage.
  - (d) Safety will be taken into consideration when issuing a driveway permit.
- 4) **CULVERT REPAIRS AND REPLACEMENT REQUIREMENTS.** Any driveway culvert located in the Town of Hamburg which, in the opinion of the town road supervisor, does not function in a proper manner requiring either maintenance or replacement, must be repaired or replaced at the owner's expense within 60 days following written notification to the landowner by the road supervisor. Upon receipt of such written notification, the property owner must comply with written specifications to be contained on a repair permit and, in the event the permit is for culvert replacement, the landowner must comply with the provisions of subsection (3)(b) of this ordinance.
- 5) **PENALTIES.** Any person violating any of the provisions of this ordinance shall be given a written notice of such violation(s) by the Town Road Supervisor. In the event said violation(s) is not cured within 60 days, the property owner shall be subject to the following penalties:
  - (a) Following said 60 day notice, the Town will perform or contract with others to perform the work and provide the materials necessary to bring the driveway into compliance with the requirements of this ordinance. The owner of the property shall be responsible for the payment of all costs and expenses associated therewith. Said owner shall be billed by the Town for all of said costs and expenses and if not


paid within 30 days from the date of such billings, interest will be charged. The Town of Hamburg reserves the right to place any charges not paid on to the real estate tax roll for the parcel being served by the driveway and collected as a special charge pursuant to sec. 66.60(16), WI stats.

- 6) All ordinances and parts of ordinances in conflict herewith are hereby repealed.
- 7) The ordinance shall be in full force and effect from and after its passage and publication as provided by law.


TOWN BOARD, TOWN OF HAMBURG

BY:   
Jen Seliger, Chairperson

  
Bill Rauen, Supervisor

  
Dan Grenwalt, Supervisor

ATTEST:

  
Dawn Czech, Clerk

ADOPTED: 9-14-10

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